



# Information booklet

for parents and guardians of first-year students

school year 2023 - 2024

Dear parents/guardians,

On Wednesday afternoon, June 28th, your child, if able, will come to our school to meet their classmates and their mentor. During this event, your son or daughter will receive a significant amount of information regarding the proceedings leading up to the beginning of the school year. We have compiled the most important details in this booklet for you to refer to at home.

We believe it is important to inform you now about the first year of secondary school: a year in which many changes will occur for your child and that will be crucial for their educational journey. Your son or daughter is taking an important step towards an undoubtedly fascinating period at Newmancollege. We hope that, as parents, you will also be actively involved with our school with great enthusiasm. We understand that you need to be well-informed about the school's activities.

During this school year, the mentor will play a significant role in guiding your child and facilitating communication between you and the school. Additionally, we will digitally release a parent newsletter 10 times a year, provide access to the digital monitoring system called Magister, and offer information on our website and internal platform.

We hope for a fruitful collaboration and wish your son or daughter a pleasant experience at our school.

On behalf of the first-year team,

Raymond van Velthoven  
Principal



## Het brugjaar op het Newmancollege

### Orientation and Determination

Students take their first steps in secondary education. We have a one-year bridging class. In total, there are 10 bridging classes with different levels: mavo/havo (lower general secondary education/ higher general secondary education), havo/vwo (higher general secondary education/pre-university education), and vwo (pre-university education). At the end of the school year, each student will progress to a department for mavo, havo, or vwo.

### Student Guidance

When students encounter difficulties, we can provide guidance. Our teaching staff receives daily support from:

Mentors

Support team

Confidential counselors

Remedial teachers

Performance anxiety reduction trainers

Rots&Water trainers

Student coaches

Ambulant counselors

Career counselors

Senior students

### Our Vision

We challenge students to develop themselves in their own unique way, striving to become competent, adaptable, and self-assured young adults.



## Jaarindeling

We will start the first year on Tuesday, August 29th at 9:00 a.m. with a contact moment with the mentor. In the afternoon, there will be introductory activities. On Wednesday, August 30th, the new students will have a city day, which is dedicated to getting to know each other. Thursday, August 31st, will mark the beginning of the first lessons. At the end of the first day of lessons, there will be a contact moment with the mentor to reflect on the day.

The school year is divided into two semesters, each approximately 20 weeks long. The schedule may undergo slight changes halfway through the year.

We invite you for three progress discussions. In October, there will be an introductory and settling-in conversation. In December, we will discuss the progress, including grades. With the third conversation in March, you will receive a provisional placement decision regarding your child's further academic career. We base this decision not only on grades but on all the data we have collected. With the final report, we will provide our definitive placement decision. The transition criteria can be found in the school guide. Interim discussions are possible upon request.

Towards the end of the school year, we will organize an outing with the first year classes.



## Dagindeling

The school starts each day at 8:25 a.m. with the so-called "investment hour." Classes begin at 9:00 a.m. and are conducted in units of 70 minutes. In the first year, students have four or five lesson blocks of 70 minutes each day. The breaks are short. The school day ends at either 2:30 p.m. or 3:40 p.m. Even on a short school day, we expect students to be available at the school until at least 4:30 p.m.

Tl <b>b</b> Tl	Blok1 09:00	Blok2 10:10	P	Blok3 11:35	P	Blok4 13:15	Blok5 14:25	P	Blok6 15:45
Maandag	bol B24 ne T1 b	roc A03 fa T1 b		elj C12 ak T1 b		bok D10 lo T1 b	scg E04b d&m T1 b		
Dinsdag	adw E11c o&o T1 b	ray A14 en T1 b		stp A23 wi T1 b		bak B04 gs T1 b			
Woensdag	adw C15 lb T1 b	bol B24 ne T1 b		boa E11a o&o+ T1 b		adw C15 sl T1 b			
Donderdag	roc E01 fa T1 b	stp A23 wi T1 b		vij E04a d&m T1 b		ray A11 en T1 b			
Vrijdag	mae C03 bi T1 b	bok D10 lo T1 b		adw E11a o&o T1 b		lum 16 if T1 b			

In the example schedule above, the following information can be observed:

The teacher

The classroom

The subject

The class

Trainings

At our school, we offer the following trainings, among others:

Performance anxiety reduction training

Rots and Water

X-Time

After classes, students have the opportunity (often free of charge) to participate in extra activities related to sports, culture, and ICT. On certain days, there is also the option for supervised homework sessions (HOT).

Upper Level Assists Lower Level (ULL)

Under the term "Upper Level Assists Lower Level," the school connects lower-level students in need of tutoring with older students. Parents pay a small fee to the upper-level student for this service. We have the digital platform called "bijlesmarktplaats" (tutoring marketplace) for this purpose.

Upper Level Buddies

In the first year, we will be implementing Upper Level Buddies. Two students from the upper level are paired with a first-year class. They serve as buddies and help with the daily routines.

# Informereren

## How do we inform you?

- In September, there will be a general parent evening where you can get acquainted with the education at Newmancollege. There will also be an opportunity for parents/guardians to provide any specific information about their child to the mentor.
- We continuously publish students' results on Magister, so you can stay informed. Both you and your son or daughter will have your own login codes for access.
- In Magister, you will find the annual calendar, which includes holidays, exam weeks, report release dates, and parent evenings. These dates are also repeated in the digital parent newsletter, which is published ten times a year. You will automatically receive it via email.

## How do you inform us?

- For matters concerning your child, the mentor is your point of contact. Please do not hesitate to call if you suspect that something is amiss or if you have any important information to share.
- For questions or remarks about general school matters and requests for (extended) leave, you can approach the department head.
- In case of unexpected absence of your child due to illness or other reasons, please notify the school in the morning by phone through the central number.
- For planned absences (e.g., dental appointments), please inform us in advance using a leave request form available at the reception.



## De begeleiding thuis

Some tips:

- You can track the progress of your son or daughter through Magister. Our grades aim to show you where your child currently stands.
- We believe that punishments and rewards do not contribute to the intrinsic motivation of our students.
- Good organization is half the (homework) work. You can oversee the process.
- Don't take over for your child. Avoid providing answers or solutions, but instead ask questions like, "Where could you find this?"
- We work with your child to achieve long-term results. While receiving a good grade on a quiz or test is beneficial in the moment, it is more important for the student to retain the knowledge even after a longer period of time.



## School Supplies

### 'Free' textbooks

Stichting Libreon has entered into a contract with Van Dijk Educatie for the supply of books and other educational materials.

This company delivers the textbooks, checks them, and collects them at the end of the school year. The book packages are delivered to parents' homes before the start of the new school year.

You can order the books yourself from Van Dijk Educatie via the internet. The ordering website of Van Dijk Educatie ([www.vandijk.nl](http://www.vandijk.nl)) is very user-friendly. You select the class in which your son or daughter is placed, and the books and additional learning materials will appear on the screen. You can find more information in the accompanying letter.

It is important to order the textbooks on time to ensure that your child receives them at the beginning of the year.

### Additional orders via the internet

You need to select any additional orders yourself, such as dictionaries or an atlas. However, you don't need to purchase an atlas right away. It is recommended that students have access to simple dictionaries at home for French and English. (Prism dictionaries are sufficient.)

We advise you to check the contents of the package immediately upon receipt and contact Van Dijk Educatie if anything is incorrect.

### Calculator

All first-year students are required to have a calculator: Texas Instruments ti-30xs multiview.

During math lessons, calculations and applications will be explained using this device. You can purchase this calculator from Van Dijk Educatie, office supply stores, and department stores.

You can see an image of the intended calculator alongside.

### School agenda

You have probably already discovered that bookstores and department stores offer school agendas in various shapes and sizes. Often, the functionality is subordinate to the design. We use a digital agenda, but it is still recommended to have a (simple) agenda for personal appointments.



## Gym clothing

All students from grades 1 to 5 wear the Newman sports uniform during physical education classes: light blue shorts or pants and a dark blue shirt with the Newman logo. Additionally, they should wear proper sports shoes with non-marking clean soles for indoor classes. For outdoor classes, the PE department prefers sturdy shoes with profiled soles for safety reasons.

The Newman College sports uniform can be purchased from our supplier BredaPrint in Breda. BredaPrint is the official supplier for (secondary) schools in Breda.

- Sports polo made of 100% polyester in navy color (€20,-)
- Short sports pants in cobalt color (€12.50)
- And/or long sports pants in black color (€17.50)

You can try on sports clothing in-store and take it with you immediately.

The pick-up times for the ordered sports clothing are:

Friday, July 14, between 14:00 and 17:30

Saturday, July 15, between 09:00 and 12:00

Friday, July 28, between 14:00 and 17:30

Saturday, July 29, between 09:00 and 12:00

Friday, August 11, between 14:00 and 17:30

Saturday, August 12, between 09:00 and 12:00

Friday, August 25, between 14:00 and 17:30

Saturday, August 26, between 09:00 and 12:00

Saturday, September 2, between 09:00 and 12:00

Payment can be made in cash (exact change) or by card upon pick-up. The pick-up location for the sports clothing is:

Aardenhoek 10, 4817 NE Breda, 076 560 19 65, [info@bredaprint.nl](mailto:info@bredaprint.nl)

Available sizes for gym clothing:

Men's and women's sizes: XS - S - M - L - XL

Small sizes: 140/152 and 164

We recommend purchasing clothing with room to grow.

There is an opportunity to try on the clothing. Additional information may be provided on [www.bredaprint.nl](http://www.bredaprint.nl), so it is advisable to check there before visiting.

School package (see also attachment)

You have the option to order a school package for your child through the company Deva. Of course, you can also purchase the materials separately. You can find the ordering instructions in the attachment. Ordering through Deva will save you approximately 30% compared to regular retail prices.

After the vacation, the ordered packages will be available for pick-up at school starting from Tuesday, August 29.

#### Small materials

During their first lessons, teachers will inform students about the small materials they will need. Therefore, it is expected that you may need to purchase some items during the first week of school.

The following items are expected at a minimum:

- A protractor
- A simple compass
- An HB pencil
- A red colored pencil
- An A4 ring binder with lined paper
- Several lined notebooks, A4 size

Most of the required supplies are included in the drawing package from Deva.

#### Design & Multimedia

For the D&M audio, visual, and information technology lessons, students will need:

- Lined notebooks
- Headphones or earphones. They don't have to be expensive, but both sides must work.

These materials are needed as early as the first week of classes.

#### Golden Tip:

- Label notebooks and headphones with the class and name.
- Store earphones in a small plastic container (labeled with class and name).

Otherwise, these fragile items are likely to break quickly among books.

## Schoolkosten

The Newman College asks parents for an annual contribution towards the costs. The collection of this contribution proceeds according to the information provided below (see 'payment of school costs').

From August 1, 2021, legislation regarding voluntary parental contributions in secondary education has been tightened. The legislation explicitly states that students must be able to participate in all activities organized by the school, even if parents do not pay the voluntary parental contribution.

The Newman College is part of the Libreon foundation. In response to the new legislation, agreements have been made within the foundation regarding the school costs for the 2023-2024 school year. The Newman College adheres to the foundation-wide agreements and justification, which are explained below.

### Voluntary Parental Contribution

The voluntary parental contribution covers the costs for the use of lockers at school, the possibility of free printing at school, a contribution towards the costs of one-day excursions and activities, and a contribution towards the costs of celebrations/events such as sports days, Christmas, Easter, etc.

The voluntary parental contribution for the 2023-2024 school year has been set at €65.00 per student. Approval for this amount has been given by the parent section of the participation council.

### Technasium Contribution

For students who have chosen to participate in the Technasium, we request a voluntary contribution of €110.00 per year. This contribution partially covers the additional costs for excursions, competitions, and consumable materials.

### Multi-Day Trips and Activities (from Year 2)

Multi-day trips and activities have an educational character. The contributions for these trips and activities include:

The travel and accommodation costs for trips and activities made in the respective year.

The corresponding entrance fees for institutions visited during excursions and trips. Accident and travel insurance.

Parents will receive advance notice of departure and arrival times for each multi-day trip or activity, as well as additional information about the program and organization. If a student is unable to participate in a trip or excursion, they will be offered an alternative program.

### Inability to Pay

The Newman College wants all students to be able to participate in school activities. The non-payment (or late payment) of the parental contribution does not lead to the exclusion of students from participating in activities. Parents who are unable to contribute can appeal to the Stichting Leergeld (see details below). If parents cannot or do not wish to contribute the full amount at once, they can request a payment arrangement from the school. Both options are discussed below.

#### Stichting Leergeld

For parents with low incomes, there is the possibility of financial support in the municipality of Breda. The program is administered by the Stichting Leergeld (<https://www.leergeld.nl/breda/>). This foundation also provides support for participation in sports clubs or cultural activities. The Stichting Leergeld conducts an income assessment. A brochure about the Stichting Leergeld can be obtained through the school.

#### School's Possibilities

If parents wish to request a payment arrangement from the school, they can contact the relevant department head for this purpose. The department head will submit the request to the principal. Ultimately, the rector decides on the terms of the payment arrangement.

#### Reimbursement Policy

The following reimbursement policy applies in the case of mid-year withdrawal:

For withdrawal before January 1 of the following calendar year, 50% of the general annual contribution will be refunded. The contribution for excursions, introduction programs, and other activities will be refunded if they have not been utilized.

For withdrawal after January 1 of the following calendar year, no reimbursement will be given for the general annual contribution. The contribution for excursions, introduction programs, and other activities will be refunded if they



# mentoren brugklassen

## e-mailadressen

BT1a	Mw. A. de Putter	<a href="mailto:adeputter@newmancollege.nl">adeputter@newmancollege.nl</a>
T1b	Hr. W. Adriaensen	<a href="mailto:wadriaensen@newmancollege.nl">wadriaensen@newmancollege.nl</a>
T1c	Mw. O. Raymakers	<a href="mailto:oraymakers@newmancollege.nl">oraymakers@newmancollege.nl</a>
T1d	Hr. R. Hosli	<a href="mailto:rhosli@newmancollege.nl">rhosli@newmancollege.nl</a>
B1d	Hr. M. van Gulp	<a href="mailto:mvangulp@newmancollege.nl">mvangulp@newmancollege.nl</a>
BT1e	Mw. M. Dittmer	<a href="mailto:mdittmer@newmancollege.nl">mdittmer@newmancollege.nl</a>
B1f	Hr. R. Tokaai	<a href="mailto:rtokaai@newmancollege.nl">rtokaai@newmancollege.nl</a>
B1g	Hr. J. Springvloet	<a href="mailto:jspringvloet@newmancollege.nl">jspringvloet@newmancollege.nl</a>
B1h	Mw. R. Verwijmeren	<a href="mailto:rverwijmeren@newmancollege.nl">rverwijmeren@newmancollege.nl</a>
B1i	Mw. S. Huisen	<a href="mailto:shuisen@newmancollege.nl">shuisen@newmancollege.nl</a>

If you wish to speak to the mentor over the phone, you can call the general number of the school. Not all teachers are present at school every day, and during classes, it is difficult to reach anyone. By sending an email, you can have direct contact with the mentor.





## **Newmancollege**

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